

RETREAT AT WEKIVA HOMEOWNERS ASSOCIATION, INC.

c/o Sentry Management, Inc.

2180 W. SR 434, Suite 5000, Longwood, FL 32779

407-788-6700 ext 246 407-788-7488 fax

dhilt@sentrymgmt.com

TO ALL RETREAT AT WEKIVA HOMEOWNERS:

Individual owners have access to the Retreat at Wekiva website for Safety and Event Notices and other information from the Board of Directors.

If homeowners who are leasing their properties approve that tenants have access to the website, owners need to do the following:

Owner will set up an access account for their property and give the access information to the tenant.

Owner will forward a copy of the lease agreement to Diane M. Hilt-Hicks, Community Manager either by email at dhilt@sentrymgmt.com or regular mail to the address shown above.

When the tenant vacates the property, the owner needs to send a copy of the lease agreement for the new tenant and the old tenant will be removed from the system.

If you have any questions, please contact Diane by email at dhilt@sentrymgmt.com or by phone at (407) 788-6700 ext. 246.

Thank you.

**BOARD OF DIRECTORS
RETREAT AT WEKIVA HOA, INC.**